



SAVE THE DATE NEW DATE!

HR FLORIDA 2009 CONFERENCE & EXPO

August 16 - August 19, 2009

Rosen Shingle Creek Resort, Orlando, Florida

Discounted
room rate
\$130
per night

To register, visit www.hrflorida.org



PRE-CONFERENCE EXHIBITOR APPLICATION

Rosen Shingle Creek Resort August 16 – August 19, 2009

We understand that the rental fee is \$995 for an 8' X 10' booth, until March 1st, 2009. After March 1st, all booths will be \$1300. Price includes two lunch tickets for Monday and Tuesday. Please note pre and post conference attendee lists are NOT part of your Exhibitor fee. The Conference Committee will assign exhibit space in the order in which applications and accompanying payment are received. If your choice of exhibit space has been assigned, the committee will assign the best remaining exhibit space. We hereby register for exhibit space (8'x10') at the **HR Florida State Conference**, August 16 – August 19, 2009 and agree to abide by the terms and conditions accompanying this form.

Company Contact Information

Company Name _____	Phone # _____	
Street Address _____	Fax # _____	
City _____	State _____	Zip Code _____
By (<i>signature</i>) _____	Date _____	
Name (<i>type or print</i>) _____	Title _____	
E-Mail Address _____	Website _____	

Please type or print, this Information will be used in your listing in the Conference Program so accuracy and completeness are both important and appreciated.

Preferred Booth Location/Number: 1st _____ 2nd _____ 3rd _____

Company Name for booth sign: (*Limit 20 characters including space*)

Company Description for on-site conference program, as follows: (*Limit 40 words*)

We request that our exhibit space be adjacent to or opposite the following exhibitors:

We request NOT to be in the proximity of the following exhibitors:

Contact Information for Sponsor Exhibitor Directory (If different from above)

Company Name _____	Phone # _____	
Street Address _____	Fax # _____	
City _____	State _____	Zip Code _____
By (signature) _____	Date _____	
Name (type or print) _____	Title _____	
E-Mail Address _____	Website _____	

Form of Payment:

- Check Enclosed (HR Florida C/O Roger Lear, OrlandoJobs.com, 43 East Pine Street Orlando, FL 32801)

I authorize HR Florida to charge \$ _____	to my: <input type="checkbox"/> VISA <input type="checkbox"/> MasterCard <input type="checkbox"/> AMEX		
Card Number _____	Expiration _____		
Authorized Signature _____	Name on Card _____		
Billing Address _____	City _____	State _____	Zip _____

No refunds will be made after June 1, 2009. Cancellations requests received after June 1, 2009 will result in HR Florida retaining the entire amount Exhibit fee. A 75% refund will be made if notification is received in writing prior to June 1, 2009. For your files, our EIN# is: 31-1591245.

Union Labor: Since Florida is a "right-to-work" state, exhibitor personnel may set up their own exhibits if so desired. Union Labor is available to assist in the erection and dismantling of exhibit booths. Exhibit labor, freight and rigging labor, electricians and plumbers can be arranged for at established rates by contacting the Shepard Exposition Services.

Exhibit Labor Jurisdiction: Union exhibit labor claims jurisdiction for the installation and Dismantling of prefabricated exhibits and displays when this work is done by persons other than full-time company personnel. They may be employed by completion of labor forms provided by Shepard Exposition Services. They are not required to put your products on display, to open cartons containing your products, nor to perform testing, maintenance or repairs on your products. If, however, you hire any labor to assist you, it must be through the Official Contractor for that trade.

Freight Handling Jurisdiction: Shepard Exposition Services has the responsibility of receiving and handling all exhibit materials and empty crates. It is their responsibility to manage docks and schedule vehicles for the smooth and efficient move in and move out of the exhibition. Shepard Exposition Services will not be responsible, however, for any material they do not handle.

Gratuities: Tipping is expressly prohibited. This includes such practices as giving money, merchandise, or other special consideration for services rendered. Do not give coffee breaks other than mid-morning and mid-afternoon, when the union has a 15-minute break. Meal breaks are one hour. Any attempt to solicit a gratuity by an employee for any service should be reported to Shepard Exposition Services.

In General: Crafts personnel at all levels will be instructed to refrain from expressing any grievances or directly challenging the practices of any exhibitor. All questions originated by labor are to be expressed only to the designated conference decorator. Exhibitors are asked to refrain from voicing labor complaints directly to craft personnel. Any questions regarding contract labor should be directed to Shepard Exposition Services.

Exhibit Removal; Exhibit Space: The exhibitor assumes all responsibility for any and all loss, theft and/or damage to exhibitor's displays, equipment and other property while on Rosen Shingle Creek Resort premises, and hereby waives any claim or demand it may have against Rosen Shingle Creek Resorts and their respective parent, subsidiary and other related or affiliated companies from and against any attorneys' fees and costs, arising from or in connection with the exhibitor's occupancy and use of the exhibition premises or any part thereof or any negligent act, error or omission of the exhibitor or its employees, subcontractors or agents.